

**INTERNAL ASSIGNMENT QUESTIONS**  
**M.A. PUBLIC PERSONNEL MANAGEMENT PREVIOUS**  
**2022**



**PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION**

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

**OSMANIA UNIVERSITY**

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

**DIRECTOR**  
**Prof. G.B. Reddy**  
**Hyderabad – 7 Telangana State**

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION  
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Every student of M.A. Public Personnel Management Previous has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to you will be forwarded to the Controller of Examination, OU for inclusion in the University Examination marks. The candidates have to pay the examination fee and submit the Internal Assignment in the same academic year. If a candidate fails to submit the Internal Assignment after payment of the examination fee he will not be given an opportunity to submit the Internal Assignment afterwards, if you fail to submit Internal Assignments before the stipulated date the Internal marks will not be added to University examination marks under any circumstances.

You are required to **pay Rs.300/-** towards the Internal Assignment Fee through Online along with Examination fee and submit the Internal Assignments along with the Fee payment receipt at the concerned counter.

**ASSIGNMENT WITHOUT THE FEE RECEIPT WILL NOT BE ACCEPTED**

**Assignments on Printed / Photocopy / Typed papers will not be accepted and will not be valued at any cost.**

**Only hand written Assignments will be accepted and valued.**

**Methodology for writing the Assignments:**

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days including Sunday for collecting information on the topic of your assignments.  
(10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

**FORMAT**

1. NAME OF THE COURSE :
2. NAME OF THE STUDENT :
3. ENROLLMENT NUMBER :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :

6. Write the above said details clearly on every assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper-wise and submit
8. Submit the assignments on or before **25<sup>th</sup> June, 2022** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

**DIRECTOR**

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS) INTERNAL ASSESSMENT**

## **PAPER - I: ENVIRONMENT OF PUBLIC ORGANIZATIONS**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Write an Essay on Tribal and Feudal State.
2. Comment on the Rolling Back State and its implication on India.
3. Evolution of NGO's in India.
4. Write an essay on Training.
5. Write an essay on Man Power Planning.

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**5x2=10**

1. Discuss the Meaning, Elements and Significance of the state.
2. Explain the meaning and importance of Decentralised Governance.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS) INTERNAL ASSESSMENT**

## **PAPER - II: MANAGEMENT**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Levels of Management.
2. Structural Principles.
3. Characteristics of Power.
4. Types of Communication.
5. Management By Objectives.

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**5x2=10**

1. Define Communication; Explain the importance of communication.
2. What is Management Information System? Examine MIS characteristics and limitations.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS) INTERNAL ASSESSMENT**

## **PAPER - III: ORGANIZATIONAL BEHAVIOUR**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Discuss the trends in Organisational Behaviour.
2. Explain the features of cognitive model of Organisation Behaviour.
3. What is Chris Argyris Theory of Maturity
4. How is the internal factor influence in the employee in the work output?
5. Describe the determinants of individual performance.

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**5x2=10**

1. Explain the evolution of Organisational behaviour.
2. Define the term values. Explain the significance of the study of values in an organisation.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS) INTERNAL ASSESSMENT**

## **PAPER - IV: PERSONNEL MANAGEMENT**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Induction.
2. Structure and its importance.
3. Factors affecting the recruitment.
4. Information Technology in organisation.
5. Job evolution.

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**5x2=10**

1. Explain about the Discipline and its main approaches.
- 2.** Discuss the recruitment process.

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